

Holy Trinity C.E. Primary Academy (Handsworth) Governing Board

Annual General Meeting of Members on
Monday 5th February 2018 at 3.45pm

Members present: Mr David Willey, Chairman (DW)
Mr Graham Winfield (GW)
Mrs Sarah Smith, Director of Education, Representative of the
Diocese of Birmingham Educational Trust (DBET) and Diocese
Board of Finance (DBF).

Attendees: Mr Christopher Mansell, Chief Executive Officer, Birmingham
Diocesan Academies Trust (BDAT)
Mrs Arwinder Kaur (Bursar)
Mrs Lin Street, Vice-Chairwoman

1. WELCOME:

DW opened the meeting at 3.46pm with a prayer.

2. APOLOGIES ACCEPTED:

None. Members observed the absence of Mr Michael Wingrove.

3. DECLARATION OF BUSINESS INTERESTS:

None.

4. CONSTITUTION OF THE MEETING:

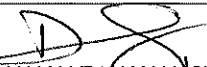
The Chair confirmed the meeting was quorate with Mrs Sarah Smith attending on behalf of DBET and DBF.

5. MINUTES OF THE PREVIOUS MEETING - 5th December 2016:

The minutes of the previous meeting were accepted as a true and accurate record.

6. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING:

None

Signature of Chair: 
Date: 10. Dec 2018

7. REVIEW OF ANNUAL REPORT AND ACCOUNTS (Appendix 1):

The Chair reminded all present that due to bad weather, the previous AGM scheduled for the 11th December 2017 had been postponed until today. To ensure compliance with the Education and Skills Funding Agency (ESFA) the Annual Report and Accounts had been distributed and approved for signature, by all Members via email.- Prior to the Annual report being distributed, the accounts and a management report (Appendix 2) had been reviewed with the accountants, Senior Leadership and Governors of the Finance, Staffing and Audit Committee at a meeting on the 22nd October 2017.

8. APPOINTMENT OF AUDITORS:

Agreeing with the Chair’s recommendation, Members

RESOLVED to appoint Feltons as the Academy’s auditors next year.

9. RE-APPOINTMENT OF GOVERNORS:

The Chair proposed the re-appointment of Governors, Graham Winfield, Reverend Eve Pitts, Helen Cross and Parent Governor Stephanie Walker. Members

RESOLVED to reappoint the Governors listed above for a term of 4 years.

10. APPOINTMENT OF STAFF GOVERNOR:

Following the resignation of Liz Bennett, Staff Governor, the Chair confirmed the appointment, following a staff election, of Mr John Burke. Members

RESOLVED to accept Mr Burke’s appointment as Staff Governor.

11. ANY OTHER BUSINESS:

None

The meeting closed at 3.49pm

Appendices:

Appendix 1 – Draft Report and Accounts prepared by Feltons

Appendix 2 – Draft Report to Management Letter

Signature of Chairman: 

Date: 10 December 2018

Signature of Chair.....

Date:.....