

10 - Building Work & Logistics

NOTES

- All pre-populated risks / solutions are suggestions only. Please amend / add to for your setting
- All identified risks must have Current and Future risk scores completed
- Do not delete data in columns I or M as these are formulas
- Do not add rows as the formulas will not be included
- Do not enter any information below the bottom of the table
- There are blank rows added at the bottom to add additional risks in
- The Overall Risk analysis provides a count of all overall risk levels currently and following mitigating actions
- The Risk breakdown analysis provides a count of all individual risk likelihood / severity scores currently and following mitigating actions

RISK OVERALL

| | | | |
|-------------|-----------------|--------------|---------|
| CURRENT: | | | |
| LOW (1 - 4) | MEDIUM (5 - 12) | HIGH (13-25) | OVERALL |
| 0 | 4 | 1 | 10.40 |
| | | | MEDIUM |
| FUTURE: | | | |
| LOW (1 - 4) | MEDIUM (5 - 12) | HIGH (13-25) | OVERALL |
| 4 | 1 | 0 | 5.00 |
| | | | MEDIUM |

RISK BREAKDOWN

| | | | | | |
|--------------|---------|------------|----------|---------------|---|
| CURRENT: | | | | | |
| 1 - Very low | 2 - Low | 3 - Medium | 4 - High | 5 - Very high | |
| Likelihood | 0 | 0 | 4 | 1 | 0 |
| Severity | 0 | 0 | 4 | 1 | 0 |
| FUTURE: | | | | | |
| 1 - Very low | 2 - Low | 3 - Medium | 4 - High | 5 - Very high | |
| Likelihood | 0 | 4 | 1 | 0 | 0 |
| Severity | 0 | 4 | 1 | 0 | 0 |

| Description of the risk / Hazard / Challenge | Who is at risk of harm | How would these groups be harmed? | What EXISTING controls or mitigations are in place today? | Considering existing controls / mitigations, please assess CURRENT Risk Level (1 - 5) | | OVERALL CURRENT RISK level 1 - 25 (fills automatically) | What FURTHER actions will you take to control / mitigate the risk? | Following completion of further actions, please estimate EXPECTED risk level (1 - 5) | | OVERALL FUTURE RISK level 1 - 25 (fills automatically) | Assigned person to complete further actions | Planned / Actual Completion date | RAG Status of Further Actions | Comments / Notes | Links to relevant guidance / documents / sources of support |
|---|------------------------|---|---|---|-------------------------------|---|---|--|-------------------------------|--|---|----------------------------------|-------------------------------|------------------|---|
| | | | | Likelihood / prevalence of risk occurring | Severity of Risk if it occurs | | | Likelihood / prevalence of risk occurring | Severity of Risk if it occurs | | | | | | |
| Contractors on site / building work and maintenance | Whole school | Planned work to improve the building does not go ahead | | 3 - Medium | 3 - Medium | MEDIUM | Schools should consider how to manage other visitors to the site, such as contractors, and ensure site guidance on physical distancing and hygiene is explained to visitors on or before arrival. Where visits can happen outside of school hours, they should. A record should be kept of all visitors, including contact details (for 14 days). | 2 - Low | 2 - Low | LOW | PB/AB | Ongoing | | | |
| Catering providers | Whole school | Children not being fed throughout the day | | 3 - Medium | 3 - Medium | MEDIUM | School kitchens can continue to operate, but must comply with the guidance for food businesses on coronavirus (COVID-19). | 2 - Low | 2 - Low | LOW | AB/HF | Ongoing | | | Catering businesses guidance covid-19 |
| Educational visits | Pupils | Possible transmission of the virus during school trips | | 3 - Medium | 3 - Medium | MEDIUM | No school visits will take place during the Autumn term | 2 - Low | 2 - Low | LOW | PB/AB | Ongoing | | | |
| Uniform | Pupils | Risk of parents not sending the children in in uniform | | 3 - Medium | 3 - Medium | MEDIUM | Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal. Schools should consider how pupil non-compliance is managed, taking a mindful and considerate approach in relation to parents who may be experiencing financial pressures. | 2 - Low | 2 - Low | LOW | PB/JS | Ongoing | | | |
| Wraparound support - before and after school clubs | Pupils/Parents | Parents not having access to after school provision could mean that they are unable to work. This could lead to families not sending the children back to our school. | | 4 - High | 4 - High | HIGH | WestMid Kids will still operate. They will work in conjunction with school. They will produce their own risk assessment in consultation with us. Where possible they will try to fit with our bubbles. Schools can consult the guidance produced for summer holiday childcare, available at Protective measures for out-of-school settings during the coronavirus (COVID-19) outbreaks much of this will be useful in planning extra-curricular provision. This includes schools advising parents to limit the number of different wraparound providers they access, as far as possible. Where parents use childcare providers or out of school activities for their children, schools should encourage them to seek assurance that the providers are carefully considering their own protective measures, and only use those providers that can demonstrate this. As with physical activity during the school day, contact sports should not take place. | 3 - Medium | 3 - Medium | MEDIUM | PB/AB/NB | Ongoing | | | |
| END OF TABLE - DO NOT ENTER INFO BELOW HERE | | | | | | | | | | | | | | | |

