

1 - Social Distancing Practicalities

Note: It is considered to be more challenging to ensure EY children comply with guidance in this section

NOTES

- All pre-populated risks / solutions are suggestions only. Please amend / add to for your setting
- All identified risks must have Current and Future risk scores completed
- Do not delete data in columns I or M as these are formulas
- Do not add rows as the formulas will not be included
- Do not enter any information below the bottom of the table
- There are blank rows added at the bottom to add additional risks in mitigating actions
- The Overall Risk analysis provides a count of all overall risk levels currently and following mitigating actions
- The Risk breakdown analysis provides a count of all individual risk likelihood / severity scores currently and following mitigating actions

RISK OVERALL

CURRENT:	LOW (1-4)	MEDIUM (5-12)	HIGH (13-25)	OVERALL
	0	0	18	17.67 HIGH

FUTURE:	LOW (1-4)	MEDIUM (5-12)	HIGH (13-25)	OVERALL
	2	16	0	9.47 MEDIUM

RISK BREAKDOWN

CURRENT:	1 - Very Low	2 - Low	3 - Medium	4 - High	5 - Very High
Likelihood	0	0	0	16	2
Severity	0	0	0	13	5

FUTURE:	1 - Very Low	2 - Low	3 - Medium	4 - High	5 - Very High
Likelihood	1	9	8	0	0
Severity	1	1	0	16	0

Description of the risk / Hazard / Challenge	Who is at risk of harm	How would these groups be harmed?	What EXISTING controls or mitigations are in place today?	Considering existing controls / mitigations, please assess CURRENT Risk Level (1-5)		What FURTHER actions will you take to control / mitigate the risk? (If it automatically)		Following completion of further actions, please estimate EXPECTED risk level (1-5)		Assigned person to complete further actions	Planned / Actual Completion date	RAG Status of Further Actions	Comments / Notes	Links to relevant guidance / documents / sources of support
				Likelihood / prevalence of risk occurring	Severity of risk occurring	Likelihood / prevalence of risk occurring	Severity of risk occurring (if it occurs)							
Maintaining bubbles	Pupils, staff and parents	Possible transmission of the virus	Bubbles are small at the moment and are kept apart through staggered lunchtimes, start and ends of the school day.	4 - High	4 - High	3 - Medium	3 - Medium	PA	11th September					
Travel to and from school - Public transport	Pupils, staff and parents	Possible transmission of the virus due to using public transport	Staggered start and end times to the day.	4 - High	4 - High	3 - Medium	3 - Medium	PA	Ongoing throughout the Autumn Term					
Beginning of school day	Pupils, staff and parents	Possible transmission of the virus	Staggered start and end times to the day.	4 - High	4 - High	3 - Medium	3 - Medium	PA/S	11th September and ongoing					
Parents congregating at the gate (before)	Pupils, staff and parents	Possible transmission of the virus	Staggered start and end times to the day.	4 - High	4 - High	3 - Medium	3 - Medium	PA/S	11th September and ongoing					
Classroom facilities	Pupils and staff	Too many people gathering in a small area.	Non	4 - High	4 - High	2 - Low	2 - Low	PA/Clean teachers	11th September and ongoing					
Assemblies	Pupils and staff	Too many people in one area not able to social distance	Non	4 - High	4 - High	2 - Low	2 - Low	PA/AD	11th September					
Social distancing in classrooms	Pupils, staff and parents	Possible transmission of the virus	Non	5 - Very High	5 - Very High	3 - Medium	3 - Medium	PA	11th September					
Using up	Pupils and staff	Possible mixing of bubbles where these are link up	Non	4 - High	4 - High	2 - Low	2 - Low	PA/Staff	11th September					
Keeping pupils separate at lunchtime	Pupils and staff	Possible transmission of the virus	Non	4 - High	4 - High	2 - Low	2 - Low	Classroom Supervisors	11th September					
Social distancing in washrooms	Pupils and staff	Possible transmission of the virus if facilities mix	Non	4 - High	4 - High	2 - Low	2 - Low	PA/Clean teachers	11th September					
Social distancing - toilets	Pupils and staff	Possible transmission of the virus	Non	5 - Very High	5 - Very High	2 - Low	2 - Low	Class teachers	11th September					

Formulas
Don't delete

OVERALL RISK level (1-25) (if it automatically)

Formulas
Don't delete

OVERALL FUTURE RISK level 1-25 (if it automatically)

Staff entry - social distancing	Pupils and staff	Possible transmission of the virus	Non	4 - High	5 - Very high	HIGH	<p>Adults should maintain 2 metre distance from each other and from children. Staff are to wear a face mask when in communal areas. Pupils are to wear a face mask if they are talking to another member of staff from a different bubble, this includes teachers. This applies to all areas of the building.</p> <p>Staff should be encouraged to wear a face mask when talking to a member of staff. There should be no more than 2 members of staff in the vicinity of anyone.</p> <ul style="list-style-type: none"> Facilities staff taking their breaks - supervision of pupils must remain constant at all times Facilities staff must wear masks when talking to school staff Staff meeting to take place in the hall following social distancing guidelines. Regular briefing via a mail Hold meetings on line 	2 - Low	4 - High	MEDIUM	All staff	11 September
End of day procedures	Pupils, staff and parents	Possible transmission of the virus as could be to many people on the same time.	Non	4 - High	4 - High	HIGH	<ul style="list-style-type: none"> Staggered times for end of the end of the day Parents to observe social distancing rules when waiting for their child Leave the school grounds in a timely and orderly manner. PB and DT to monitor the gates. Parents to be reminded about not congregating at the end of the day through messaging. 	2 - Low	4 - High	MEDIUM	PH/JS	11 September
Social distancing - trips and events off the	Pupils and staff	Possible transmission of the virus due to parents not following social distancing	Non	4 - High	4 - High	HIGH	<ul style="list-style-type: none"> School visits can not take place Parents to be reminded about not congregating at the end of the day through messaging. 	1 - Very low	1 - Very low	LOW	PH/AB	11 September
Social distancing if parents are in school	Parents, pupils and staff	Possible transmission of the virus due to parents not following social distancing	Non	4 - High	5 - Very high	HIGH	<ul style="list-style-type: none"> Parents to be reminded about not congregating at the end of the day through messaging. 	2 - Low	4 - High	MEDIUM	PH	11 September
Close proximity of staff and pupils	Pupils and staff	Possible transmission of the virus due to being unable to maintain social distancing	Non	4 - High	4 - High	HIGH	<p>Adults should maintain 2 metre distance from each other and from children. We know that this is not always possible particularly when working with younger children, but if adults can do this when circumstances allow that will help. Staff have the option to wear a face mask when working in close contact and children are to wear a face mask when they are in close contact and children are to wear a face mask when they are in close contact with staff. These pupils' educational and care support should be provided as normal.</p>	3 - Medium	4 - High	MEDIUM	PH/JS	11 September
Visitors to school	All school community	Possible transmission of the virus due to the individual not following social distancing	Non	3 - High	5 - Very high	HIGH	<ul style="list-style-type: none"> Limit all but essential visitors to school and do not allow any visitors into school if they are displaying COVID symptoms. Visitors into school must wear a face mask. Staff who are meeting with these visitors must also wear a face mask. Produce clear guidance for any contractors if they have to make essential site visits. Essential maintenance should be accommodated wherever possible and where social distancing can be observed. All visitors should read this risk statement before carrying out work in school. 	3 - Medium	4 - High	MEDIUM	PH/JS/AB	11 September
Lesson observations	Pupils and staff	Possible transmission of the virus	Non	4 - High	4 - High	HIGH	<p>These members of staff who are carrying out observations will need to maintain a 2m distance from the children and staff. They are also to wear a face mask.</p>	3 - Medium	4 - High	MEDIUM	PH	6th Jan

END OF TABLE - DO NOT ENTER INFO BELOW HERE